



CITY OF CHICAGO
 Department of Transportation
 121 North La Salle Street, City Hall - Room #905
 Chicago, Illinois 60602
 Tel: 312-744-4652 Fax: 312-744-4627



DATA COLLECTION FORM FOR A PERMIT TO HOLD A BLOCK PARTY
 (Recreational Street Closing)

Date of Application: _____ Ward: _____

Please note: A block party permit cannot be used to close any thoroughway of Federal Aid Urban Street, to close a street with a bus route, to close any street prior to 8:00 A.M. or past 10:00 P.M., to close any street for more then one (1) day in succession, or to close any street for commercial purposes.

Applicant Information:

Permit Issued to: _____

Address: _____ Telephone No.: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

Emergency Contacts:

Name: _____

Address: _____ Telephone No.: _____

City: _____ State: _____ Zip Code: _____

Please answer the following questions:

Even Location (i.e., State Street from 1100 N, to 1199 N.) – request can only be one (1) block long (street intersection to street intersection).

Street: _____ From: _____ To: _____

Purpose: _____

What is the date of the event: _____ Start time: _____ End time: _____

For a block party to be approved and issued by the Chicago Department of Transportation the permit request must be entered by the Aldermanic Office in which the block party is taking place in the Service Request (CSR) system.

Entry of the request constitutes the Aldermanic request for a recreational street closing in accordance with the provisions of Section 9-12-040 of the Municipal Code of the City of Chicago.



BYRON SIGCHO LÓPEZ
 25TH WARD ALDERMAN *** CONCEJAL DEL DISTRITO 25

CITY OF CHICAGO
 25th Ward Aldermanic Office – Block Party Application
 2100 W. Cermak Rd | 773-523-4100
 25thward.org

In an effort to keep our streets clean and safe, the following guidelines are immediately in effect. Please print your initial next to each guideline below to ensure your agreement:

- _____ Applicant will be responsible for flyering the block and notifying neighbors once the application is approved
- _____ 65% of all residents must sign the petition and include a method of contact (one signature per household in the case of apartment buildings)
- _____ Missing phone numbers/emails on form will be rejected
- _____ Aldermanic staff will verify each signature on form
- _____ NO alcohol or drugs use on the public way
- _____ Block parties are public events and permits will not be issued for personal events (i.e., Birthdays, Graduation Parties, etc)
- _____ PARTIES WILL END AT **9:00PM**
- _____ Alderman’s office cannot grant “NO PARKING” signs
- _____ Applicants may ask neighbors to remove their cars; however, the City of Chicago does not require nor enforce it
- _____

Are you interested in hosting a Coffee with the Alderman the morning of your requested block party date? **Please circle: Yes or No**

Please note that any falsification or non-consensual submission of names, signatures, and addresses on this form will result in immediate denial indefinitely and will not be able to apply for future block parties.

Print Name: _____

Signature: _____

Date: ___/___/20__

Aldermanic Staff Approval Signature: _____
Date: ___/___/20__
Application was turned in on: ___/___/20__

Petition for a Recreational Street Closing (25th Ward)

Petition to hold a block party on _____ 22002251 on the _____ block of _____ street/place/avenue

	Name/Nombre	Signature/Firma	Address/Domicilio	Phone/Telefono	Email/Correo Electronico
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We the residents will be responsible for the cleanup and safety of the block for the day of our event requested.

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